

THE MICHIGAN DISTRICT OF KIWANIS INTERNATIONAL

P.O. BOX 231 • MASON, MI 48854-0231 • (517) 676-3837 • FAX: (517) 676-6600



December, 2008

PRESIDENT & YOUTH SERVICES CHAIR,

The Michigan State Police - Kiwanis Law Enforcement Career Academy is scheduled for June 21-26, 2009. The program will be at the State Police Training Academy located on the west side of Lansing. The enrollment fee is \$375.00 per student. The following steps should be followed for participation:

1. *Contact your high school principal or counselor to seek their understanding of the program and their assistance in finding young men or women who believe that they might have an interest in a law related career. Share a look at the form used for enrollment so that they can see the basic requirements. Leave copies of the brochure for their use with the students, as well as the enclosed letter to the school. **Please leave your club name and an address** so applications are sent back to your club. Students should not send applications directly back to the District Office.*
2. *Clear the projected expense with your club's Board so that you know how many students you can sponsor at \$375.00 per student.*
3. *Decide on a method of selection, in the event you get several interested students.*
4. *Screen the applications; select those who will be candidates and, if possible, have an alternate or two, should you need a replacement later. (Make extra copies of the application form, as you might need them.)*
5. *Return the application forms, as soon as possible, along with a check for the number of candidates at \$375.00 per student. (March 27th is the deadline to ensure that your students will be accepted.) **REVIEW THE APPLICATION(S) TO MAKE SURE IT'S COMPLETE. INCOMPLETE APPLICATIONS WON'T BE ACCEPTED.***
6. *Invite the students to be a club program upon their return.*
7. *Please keep the students' addresses and phone numbers on file, we'll be asking you to contact them in May.*
8. **DO NOT** tell the students they have been selected; we will notify them. (Submitting an application is **NOT** A GUARANTEE THAT THE STUDENT WILL AUTOMATICALLY BE SELECTED. The 50 best-qualified applicants will be selected, not the first 50 applications received.)
9. *If your student is selected, then cancels his/her application, **the Kiwanis District Office and State Police will select another student from the list of alternates.** It is not the option of the Kiwanis Club to submit another application, so it's best to submit an alternate or two who will be pre-screened.*

The faculty for the program will be state, county, and city police officers at the ratio of about one officer per six students. The program will accommodate a maximum of 50 students. Your \$375.00 covers room and board, supplies, awards, and some faculty expense. Most of the services of the police and resource people are donated.

Be certain that you have invested wisely by selecting good candidates, young persons whom you would trust to be future leaders in law related occupations in your community. The candidates should be serious about wanting to attend the Academy. It is recommended that your Kiwanis Club seek some type of confirmation from the student that he/she will attend if selected. **A NOMINAL REFUNDABLE DEPOSIT COLLECTED BY YOUR KIWANIS CLUB IS HIGHLY ENCOURAGED.** **Refunds will not be made for students who cancel at the last minute or just don't show up as housing, meals and staffing are based on their attendance and must be paid by the District Office.**

You will be copied if a letter of acceptance is sent to your delegates. (The selection committee will meet in mid-April and students should be notified by late April.). Transportation to the Academy is the responsibility of the student, unless your club wishes to assist.

In 2008 we had 42 students sponsored by 32 Kiwanis Clubs graduate from the Academy. Please **encourage** your club to send a student(s) to this valuable program. Even if the student decides to pursue another career choice, this program will serve as a very worthwhile experience.

CRITERIA FOR STUDENT SELECTION

1. Shows an expressed interest in a possible law related career.
2. Has not attended a previous Michigan State Police sponsored program.
3. Is of good moral character.
4. Has a good academic standing (Minimum accumulative grade point 2.0 = C or better)
5. Is currently enrolled in grades 10, 11, or 12.
6. Has good health - must be able to handle vigorous but reasonable exercise programs.
7. Has no juvenile offense record or criminal record.

Some Kiwanis clubs rely on school personnel for final recommendations; others have used essays or personal interviews by club members to select the best appearing applicant. Whatever selection progress is used, consider that the delegate should be a credit to your community. (WE DO NO USE THIS PROGRAM TO CORRECT YOUTH WHO MAY HAVE SOCIAL PROBLEMS.)

Placements are made on a variety of criteria; and, therefore, it is more important that you begin this process without any delays. Timeliness and completeness are a must.

During the six days at the Academy, students have activities and seminars that may include:

1. Introduction to law enforcement
2. Traffic Law
3. Crime lab & forensic science
4. Water safety
5. Military drill
6. Criminal tracking demonstrations
7. Patrolling - police equipment - firearms training
8. Defensive tactics
9. First Aid - C.P.R. demonstration and exercises
10. Discussions with Emergency Support Team (SWAT)
11. Look At Department of Natural Resources careers
12. Alcohol Abuse
13. Underwater recovery
14. Narcotics and dangerous drugs
15. Leadership skills

Experts in the various fields cover all of these elements. For \$375.00 the student is receiving a course that otherwise would cost much more.

IMPORTANT: KIWANIS CLUBS ARE ASKED TO STAMP THEIR CLUB NAME AND AN ADDRESS FOR LOCAL CONTACT ON THE BROCHURES LEFT WITH THE SCHOOL.

THE COMMITTEE REVIEWING APPLICATIONS WILL FOLLOW A PROCEDURE AS FOLLOWS:

1. Grade in school (10,11,12 with 12th graders getting first priority, etc.)
2. Accumulative Grade Point Average (better grades do count)
3. Height to weight proportions - must have physical assessment (agility test) signed by physical education official
4. Application has been completed (**No information missing**)

MICHIGAN DISTRICT OF KIWANIS/MICHIGAN STATE POLICE
LAW ENFORCEMENT CAREER ACADEMY
JUNE 21-26, 2009

APPLICATION DEADLINE: MARCH 27th (No Late Applications Accepted)

QUALIFICATIONS:

- 1) Must be in grade 10,11 or 12 at time of application
- 2) No juvenile or criminal record
- 3) Must meet agility testing standards, and be of sound health - capable of vigorous exercise
- 4) Must possess a minimum scholastic accumulative grade point average of 2.0 (C)
- 5) Must possess good citizenship qualities and school attendance record
- 6) Interested in future criminal justice career

-- APPLICATIONS MUST BE PROCESSED THROUGH A KIWANIS CLUB --

BE CERTAIN TO COMPLETE ALL REQUESTED INFORMATION. INCOMPLETE APPLICATIONS WILL BE RETURNED FOR COMPLETION AND ACCEPTANCE PRIORITY MAY BE FORFEITED.

APPLICANT NAME (Please Print or Type)

(Last) (First) (M.I.) M F / / 19 Age
Sex Date of Birth

Mailing Address City State Zip

Soph Jr Sr LG XLG
Grade Level Height Weight T Shirt sz. - - Social Security Number

High School Name () - GPA / / 2009
Counselor Phone Number Last Day of School

***The following signatures are required and
Indicate personal approval of your application:***

Principal or Counselor (Student Meets Scholastic
& Citizenship Standards)

Police Officer (No Juvenile Record or
Criminal Record Noted)

Police Department

***I CERTIFY THAT THE ABOVE INFORMATION IS
CORRECT AND THAT I AM INTERESTED IN
CONSIDERING A FUTURE CAREER IN CRIMINAL
JUSTICE.***

Signature of Applicant Area Code & Phone

The Program Will Be Housed At The Michigan State
Police Training Academy, 7426 Canal Rd., Lansing

**TO BE COMPLETED BY SPONSORING
KIWANIS CLUB (Please print or type)**

Applicant Chosen As: Delegate Alternate
(circle one above)

Sponsoring Kiwanis Club

Kiwanis Advisor

Daytime Phone with Area Code

Address

City Zip Code

**FORWARD APPLICATION & \$375 CHECK
PAYABLE TO: MICHIGAN DISTRICT OF
KIWANIS, P.O. BOX 231, MASON, MI
48854-0231**

**REVERSE SIDE OF THIS FORM MUST ALSO BE
COMPLETED!**

APPLICANT SELECTION

APPLICATIONS WILL BE PROCESSED FOR APPROVAL IN THE ORDER RECEIVED. LIMITS ON ACADEMY SPACE SUGGEST THAT THE LOCAL KIWANIS CLUB RETURN APPLICATIONS TO THE MICHIGAN DISTRICT OFFICE WITHOUT DELAY.

APPLICATIONS SHOULD BE RETURNED TO THE MICHIGAN KIWANIS DISTRICT OFFICE VIA THE SPONSORING KIWANIS CLUB BY MARCH 27, 2009 TO RECEIVE BEST PRIORITY.

HEALTH INFORMATION

All applicants will be notified and advised whether or not they have been selected to attend. Those applicants selected will then be required to obtain a physical examination performed by a qualified health care provider. Providing the applicant successfully completes the physical examination, he/she will then be enrolled as a 2007 participant. **APPLICANTS SHOULD NOT OBTAIN A PHYSICAL EXAMINATION PRIOR TO BEING NOTIFIED AND FURNISHED WITH THE REQUIRED MEDICAL FORMS.**

AGILITY TEST

The following agility test, administered by the applicant's physical education teacher, must be satisfactorily completed by the applicant within a ten (10) minute period.

20 Sit Ups 10 Push Ups 1/2 mile run (within 4 1/2 minutes)

I certify that the applicant successfully completed the agility test within the prescribed time limit.

School Physical Education Official

Date

PARENT/GUARDIAN CONSENT

I hereby give my permission for the applicant to attend the Career Academy. I assume the full responsibility for my son/daughter to attend the Michigan District of Kiwanis/Michigan State Police Law Enforcement Program. I further give my permission for my son/daughter to participate in all aspects of the program.

Parent or Guardian Name (Please print)

Date

Street

City

Zip Code

() _____ - _____

Home Phone Number

Signature of Parent or Guardian

Any questions regarding the Law Enforcement Academy program or application process should be directed to the Kiwanian or sponsoring Kiwanis Club listed on the reverse side of this application.

PLEASE RETURN YOUR APPLICATION TO THE KIWANIS CLUB LISTED ON THE REVERSE SIDE. DO NOT SEND YOUR APPLICATION DIRECTLY TO THE KIWANIS DISTRICT OFFICE, AS FORMS MUST BE ACCOMPANIED BY A LOCAL KIWANIS CLUB CHECK.

NEED A STUDENT?

It's not unusual for the District Office to hear of an extra student or two who is looking for a Kiwanis Club to sponsor them to the Kiwanis/MI State Police Career Academy Program. Often its because a club has more applications than they can pay for, sometimes we hear of a student through a State Police Post in the western Upper Peninsula. We realize you would ideally like to sponsor a student from your area, however your club can sponsor a student from anywhere in the state. If your club has the funds to sponsor such a student please contact the District Office at: (517) 676-3837 or e-mail: mikiwanis@sbcglobal.net. We want to fill every available space in this valuable program with interested students.